

Job Title	Tasting Room Bartender/Brewer's Assistant
Reports To	Brewmaster/Sales Manager
Position Type	Full Time/Exempt
Wage	\$14-\$16 plus tips during tasting room shifts
Work Hours	Friday, Saturday, Sunday - Flexibility During Week

Job Purpose

Cellador Ales is growing and needs a rockstar to join our team! We are hiring for a position that is split between our Tasting Room and Blending Operation. Our perfect future team-member is self-motivated, detail-oriented and outgoing, with at least some of each strongly preferred. They are excited about the beer industry, generally, and farmhouse beer in particular, and can create an engaging and informative experience for customers in our tasting room. This person will be responsible for working the tasting room each weekend, and for supporting our brewing and blending production process during the week. They must work safely at all times, helping out with whatever is needed (brewing is mostly cleaning!) and effectively representing and promoting our brand throughout their work. They may be asked to help with distribution prep, event staffing, etc. as well.

BREWERS ASSISTANT

- Operate equipment used daily for brewing and blending operations, including a forklift, barrel pressure washer, pallet jack, etc.
- Assist in packaging routines including bottling, kegging, and labeling/branding.
- Assist the head brewer with brewing and blending operations including brew day routines and functions, processing fruit from start to finish, yeast management, beer transfers, etc.
- Assist and help manage inventory staging through condensing bottle cages, keg and pallet placement, etc.
- Complete cleaning routines including cleaning and sanitizing barrels, sanitizing brewery equipment and parts, cleaning transfer and packaging tanks, and general brewery cleaning (sweeping, mopping, scrubbing, trash maintenance, deep cleaning throughout).
- Participate in sensory evaluation with the brewery team and head brewer.
- Unloading of shipments and deliveries, which can include shipments of barrels, malt, ingredients, etc.
- Completely understand and embrace brewery brands and culture.
- Perform other duties as assigned.

TASTING ROOM BARTENDER

- This person will be focused on creating a beer-centric experience and providing friendly, knowledgeable, and responsive service that will create an exceptional experience for guests.
- Monitor guest relations and serve as a point of contact for guest complaints and/or special needs. Report all complaints to the Tasting Room Manager.
- Ensure proper and constant sanitation and cleanliness in the Tap Room and surrounding areas, all tasting room equipment, including brewery floors, bathrooms, tables, chairs, etc.
- Participate and support on premise and off premise events, including working events and festivals as needed.
- Follow opening and closing tasting room routines as set by the Tasting Room Manager, including POS operations and daily cash handling routines.
- Assist with set-up and breakdown of the tasting room.

- Safely operate all equipment and follow all standard operating procedures for equipment use.
- Demonstrate flexibility in scheduling and assist as needed with ensuring all shifts are appropriately staffed.
- Communicate to the Tasting Room Manager any ordering needs for the tasting room.
- Inventory Management including but not limited to restocking of tasting room merchandise and bottles to go.
- Online order management, including preparing online order pickups, and handling pickups during your tasting room shifts.

OTHER

- Work efficiently and be able to find tasks or ask for tasks when needed.
- Assist distribution operations as needed
- Participate and represent the brewery brand at various tastings, festivals, and/or beer events both on and off site.
- Willing to work a flexible work schedule (mornings, nights, weekends, etc.) and to put in overtime as needed.

Standard Job Description Tasting Room Bartender/Brewer's Assistant

Qualifications

- Must be 21 years of age.
- Able to lift heavy objects (25 - 50 lbs.) on a continual basis. Able to transport up to 160 lbs. (full kegs) with assistance. Able to stand, walk, lift, and bend for up to 8 hours per shift. Able to lift and move very heavy items with a pallet jack.
- 2 years combined brewing/cellaring/retail/food service experience required.
- Valid drivers license and clean driving record.
- Climb stairs multiple times while carrying heavy objects.
- A trained palate and experienced taster.
- LEAD certification taken annually (paid for upon employment offer by the brewery).
- Possess strong knowledge and enforcement of ABC laws.
- Forklift certification/training/experience.
- Able to work in confined spaces.
- Able to maintain excellent customer service and high level of ethics while working under pressure.
- Have a car or reliable transportation.
- Hardworking.
- Organized.
- Problem- solving and ability to fix non functioning equipment/items.
- **FLEXIBILITY: this job opening is a wide-ranging job with a working schedule and amount of hours that may change on a weekly basis. As our brewery grows and changes, the person hired for this job must be flexible to change with it, including, but not limited to roles and functions that are not defined in this job description.**

Job Perks

- LEAD certification taken annually (paid for upon employment offer by the brewery).
- Employee discount on beer and merchandise.

- Participating in team building events throughout the year paid for by employer.

Direct Reports

NONE

***Subject to change**

Approved by: Sara Osborne

Date Approved: 11/4/2019

Reviewed: 11/4/2019

Exempt/non-exempt status refers to an employee's eligibility for overtime pay and certain other legal rights. Exempt/non-exempt status is a legal determination, based on applicable federal and state law and factors including the nature of the work, the specific job duties and responsibilities, and level/form of compensation. ***Non-exempt employees*** are typically paid by the hour for each hour worked during a pay period, and receive overtime pay in accordance with applicable overtime rules. ***Exempt employees*** are generally paid a salary intended to compensate them fully for all hours worked each week; as such, they are not compensated based on the number of hours worked and do not receive overtime pay.

If you have questions on exempt/non-exempt status, please contact our office to discuss further.